



Tips & Tricks

Get Organized!

- Invite 15 guests to attend the May 10th breakfast event. This way, you will more than likely fill your table of 10. We can always accommodate extras!
- Make sure to invite your guests to an #ExperienceWhy Tour.
- Personal invitations are always best!
- Send *Save the Dates* to each guest as they accept your invitation.
- Send us your final Guest List by April 9, 2019, via email to cscanlan@voasela.org.
- Make a reminder call to all your guests a few days before the breakfast. It's important to remind them that you have reserved a seat especially for them!

It's Breakfast time!

- *The Reach for the Stars Breakfast is Thursday, May 9, 2019, at the Pontchartrain Center in Kenner. We will begin the program promptly at 8:30 a.m. and conclude at 9:30 a.m.*
- Arrive at the breakfast promptly at 7:45 a.m. to greet your guests and to pick up your Star Ambassador day-of-event packet.
- Pass out pledge cards and envelopes when prompted during the presentation. *Note:* Set an example for your guests by enjoying the event and filling out your own pledge card during the pitch. Your guests will be looking to you at that moment to see what they are supposed to do.
- Collect completed pledge sheets from all of your table guests and be sure to do the check list on the front of the envelope. When finished, your packet can be returned to the check-in table prior to leaving the event.

Give Thanks!

- Help us say, "Thank you!" to your guests by calling them within two days after the event. This is a great way to thank them for coming and to learn their impressions.